

HORIZON 2020

19 - 27 FEBRUARY 2016, BELGRADE

The highest level of education and training with *European Training Academy* certificate for

EXCELLENCE IN HORIZON 2020 PROJECT DEVELOPMENT AND IMPLEMENTATION

How to design projects, find partners, coordinators and create consortiums, write each section of the proposal, manage and implement Horizon 2020 projects successfully

Five days of a mind changing, cutting edge training methodology, based on the best practices in Horizon 2020 project development and implementation, combining experiential learning and theoretical concepts. Getting up to speed up with the new work programmes and the latest developments will improve your chances tremendously to be included in projects running for the period from 2015 to 2020.

You will be trained, advised and coached on how to participate in the upcoming calls based on the new Work programmes for Horizon 2020. This challenging five-day programme is designed for professionals seeking excellence in the EU project development and management. Furthermore it will offer effective strategies and tools to those who wish to take part as partners in H2020 projects.

The program develops competencies and skills for initiating and implementing projects satisfying the highest quality criteria and understanding stakeholder issues ensuring high impact and sustainability. We shall be building the capacity of project leaders to put in practice the most advanced methodologies for the EU project management and leadership from project idea to follow-up.

Experiential learning environment encourages active interplay between conceptual frameworks and their implementation in complex real-world settings. Focusing on new EU funding opportunities we shall examine full project development process, identifying key variables for success at each stage, and providing irreplaceable insights into best practices.

As an added value training is based on practical work on participant's concrete project proposals under supervision of the **leading EU experts** with experience in developing and implementing projects financed by the EC (IPA, TEMPUS, EUREKA, COST, ERASMUS+, FP5-7, HORIZON 2020)

Focus of the seminar will be:

- Novelties in Horizon 2020 and priorities for 2016-2017
- Strategies on getting into Horizon 2020
- Finding partners for H2020 projects
- Project proposal writing
- Budget preparation
- Examples of successful project proposals
- Practical work on development of your project ideas

What will you learn at this seminar?

- How to get involved in Horizon 2020
- How to find and analyze adequate H2020 Call for Proposals
- How to be visible for potential partners and how to create successful consortium
- How to write project proposal that will get the money, including key sections: Excellence, Impact and Implementation
- How does financed project look like - examples of successful Horizon 2020 project proposals
- How to prepare budget for research and innovative projects

Who is this seminar for?

- Universities and faculties
- Research institutions and researchers
- Innovative large companies and SMEs
- National ministries and local authorities
- Regional development agencies,
- Civil Society Organizations, NGOs.

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TRAINING PROGRAMME

Day I, 19 February 2016, from 10am - 4pm	Day II, 20 February 2016, from 10am - 4pm	Day III, 25 February 2016, from 10am - 4pm	Day IV, 26 February 2016, from 10am - 4pm	Day V, 27 February 2016, from 10am – 2.30pm
HOW TO GET INVOLVED IN H2020 Gordana Vlahović	PROJECT PROPOSAL WRITTING Prof Dr Goran Stojanović	PROJECT PROPOSAL WRITTING Prof Dr Steve Quarrie	HOW TO PREPARE AND WRITE BUDGET Prof Dr Vesna Mandić	MANAGEMENT AND ADMINISTRATION Prof Dr Goran Stojanović
EU PROGRAMME FOR RESEARCH AND INNOVATION HORIZON 2020 - Guidance notes to get into H2020 in the thematic fields based on participants interests	GENERATING PROJECT IDEA BY PARTICIPANTS - How to get to the right idea for project	ASSESSMENT OF THE FIRST CONCEPT NOTES – Workshop: Design of the first concept notes in accordance with the initiatives of the participants; Matching project ideas with given topics of calls for proposals	GENERAL INFO ON FINANCIAL AND LEGAL REGULATIONS – The structure of budget, Types of activity - the types of projects and their financing; Project Agreement	CHALLENGES DURING THE IMPLEMENTATION - The payment, distribution of activities among the consortium members, meetings, monitoring, corrective actions
PREPARE FOR PARTICIPATION IN HORIZON 2020 - Identify topics and calls for proposals, Call analysis, finding your role on project	HOW TO WRITE EXCELLENCE - Workshop: Define clear and measurable objectives, indicators ; examples	EXCELLENCE IN PROJECT PROPOSAL WRITING H2020 - The philosophy of writing successful EU projects; learning how to be competitive; providing evidence; how to impress the evaluators	UNDERSTANDING OF THE PROJECT COSTS - Structure and criteria of the project budget; The basic categories of the budget; Types of costs and division by budget categories; Eligible costs	PROGRESS REPORT - Managing documents, Annual reports, Financial reports, Deliverables, Auditing
PROJECT DESIGN - Designing project proposal in line with evaluation criteria; Practical tips and advices for proposal preparation	HOW TO WRITE IMPACT - Workshop: Planning of dissemination and communication activities; examples	PROJECT PROPOSAL EVALUATION - Workshop: evaluation of already submitted H2020 project proposals; Analysis why has EC given money to one project proposal and rejected another one	TYPES OF PROJECT COSTS - GENERAL GRANT AGREEMENT - Actual Personnel Cost**+ "Unit cost; Subcontracting; Other direct cost; Flat rate	WHAT AFTER THE END OF THE PROJECT - Dissemination of project results, sustainability, follow-up
PROFILE DEVELOPMENT - Workshop: Develop your profile, practical guide to profile development	HOW TO WRITE IMPLEMENTATION - Workshop: writing of work packages, deliverables, milestones, risk analysis; examples	STEP BY STEP PROJECT PROPOSAL DEVELOPMENT – Workshop: list of activities needed to put a H2020 project proposal together	CALCULATION OF THE BUDGET - Estimated and real budget; Budget transfer, criteria	ETA Certificates and official closing of Horizon 2020 training course
PARTNER SEARCH - Workshop: How to reach the right attention, practical guide to find the right consortium	DEMONSTRATION OF (UN)SUCCESSFULL PROJECT PROPOSALS – Distinguish between financed and unsuccessful project proposal		WORKSHOPS - Calculation of budget; Calculation of hourly rates; Calculation of Actual Personal costs	COCTAIL

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LECTURERS

SUCCESS



PROF DR STEVE QUARRIE is the Head of education in the European Training Academy; professor at the Faculty of Biology, Belgrade University, also a visiting Professor at the Business School, Newcastle University, UK. He has

provided regular training courses for over 15 years to scientists in Europe on general skills needed to develop a successful career doing science and research, including how to write project proposals. He has been a proposal evaluator for the EC in Brussels. Steve has written more than 10 successful EU-funded projects, with a success rate in writing research (FP) projects around 60%.



PROF DR GORAN STOJANOVIĆ is professor at the Faculty of Engineering, University of Novi Sad and Deputy Secretary for Science and Technological Development in Vojvodina, Serbia. Prof. Stojanović has extensive experience in

writing and managing major international projects - coordinator for FP7, EUREKA, partner in TEMPUS and bilateral projects.



PROF DR VESNA MANDIĆ is professor of the Faculty of Engineering, University of Kragujevac, founder of CEVIP centre, Head of the Collaborative Training Centre Kragujevac, coordinator of Business

Support Office of UKG, the expert-trainer for GFA consulting agency, President of Technology Brokerage Network in Serbia, Chairman of the Board of the International Projects Office UKG. Prof. Mandić is the coordinator of 13 international projects from different programs (ERASMUS, TEMPUS, FP6, IPA, WUS, EAR, SEE, GIZ).



GORDANA VLAHOVIĆ MSC works as a Head of the International Relations Office at the University of Novi Sad Faculty of Sciences, Novi Sad, Serbia and is responsible for coordinating activities on EU programmes Horizon 2020, FP7,

Erasmus Plus, IPA. Main activities and expertise related to her work refer to consultancy on EU funding for research and education, advising on administrative procedures and contractual issues, guidance on choosing thematic priorities and instruments, training and assistance in proposal writing, assistance in partner search and policy making.

Our trainings had been evaluated with the highest marks by following organizations:

- University of Belgrade, University of Novi Sad, University of Zagreb, University of Sarajevo, University of Banja Luka, University of East Sarajevo, University of Donja Gorica, University of Maribor, University of Bitola, University of Kragujevac, University of Osijek, University of Rijeka, Singidunum University, Union University of Belgrade, University Mediterranean Podgorica, Università Degli Studi di Milano, University of Antwerp, University of Applied Sciences TFH Georg Agricola, European Science Foundation, Centrum Badań i Rozwoju Technologii dla Przemysłu, Karel de Grote University, Aalborg University and many others.

- Institute of Physics Belgrade, the Institute of Nuclear Sciences, Mihajlo Pupin Institute, Nuclear Facilities of Serbia, RT-RK Institute, Lola Institute, Goša Institute, Institute for Balkan Studies, Institute for water management Jaroslav Černi, Institute for Oncology and Radiology of Serbia, CEVES, Energy Institute Hrvoje Pozar, Croatian Geological Survey, the Archaeological Institute Belgrade, Institute for Accounting and Auditing...

- Atlantic Group, Croatian Electric Power (HEP), Croatian Transmission System Operator (HOPS), Elektroprivreda BiH, Department CTP Plant, Siemens, Philips, Petroleum Industry of Serbia (NIS), Telekom Srbija, Amiga Ltd, Dam Mont Ltd, 3M, SAGA Ltd, Assec, MFC Mikrokomerc, Vlatacom, Link Group, RT RK, NICAT, OSA Engineering, S&T Serbia, Enel PS, Chamber of Commerce Belgrade, Sarajevo and Banja Luka, IPSOS, GfK, Leo Burnett, Patent Co, Avalon Production, Planit doo, Vojvodina agriculture, EkoAgri, Novi Sad cable factory, Alfa Plam, Galenika pharmaceuticals, Krajina petrol, Bivoda, Albus ad, Energoprojekt, Srbijašume, Port of Belgrade, Peterhof Consulting, Robert Bosch, Schneider Electric Ltd, Hewlett Packard...

- Deloitte Touche, Credit Agricole, Societe Generale Bank, Hipo Alpe Adria Bank, KBC Bank, Serbian Bank, Moscow Bank, Komercijalna banka, Citadel, Senzal Capital, Unicredit Leasing, BDO, BDD Euro fineks broke...

- The Government of Serbia, Croatia, Bosnia and Herzegovina, City of Belgrade, Municipality of Savski Venac, Regional Development Agency of Zlatibor, Regional Development Agency of Slavonski Brod...

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ADMISSIONS

Participation fee:

- 380 Euros for the full training course or
- 90 Euros for each day of the training course

Discounts:

- 10% group discount for 2 or more participants
- 10% discount for the early registrations and payments up to 6th February 2016
- 30% student discount

The fee includes:

Attendance at the workshop, ETA stamp and electronic materials and presentations, ETA guide for project proposal development, ETA certificate, free wireless, refreshments and snacks.

Registration process:

Please send us your name, surname, name of your organization and your phone number on info@eutraining.info so we can send you detail info and pro forma invoice or call Mr Ratko Bojović on +381698220914 for additional information.

You can also check latest updates and info on ETA team and other H2020 training courses in Balkan region and Brussels on www.eutraining.info

Location:

Business Center Savski Venac, Kneza Miloša 47, Belgrade <http://www.bc47.rs/en>

